

MSC L.T. Jordan Institute for International Awareness
FALL 2009 APPLICATION FOR MEMBERSHIP



Please type or print.

NAME _____ E-mail _____

LOCAL ADDRESS _____ Phone # _____

PERMANENT ADDRESS _____ Phone # _____

MAJOR _____ CLASSIFICATION _____ DATE OF BIRTH _____

NUMBER OF SEMESTER HOURS YOU ARE CURRENTLY TAKING _____

IS YOUR GPR AT LEAST 2.0? Yes No

The MSC L.T. JORDAN INSTITUTE is a diverse committee comprised of many different areas with the common goal of providing awareness of international cultures to both the campus and community. **Every member is expected to contribute to the Jordan Institute's programs.** The Jordan Institute is focused on two main programming areas: travel abroad programs and on-campus programming. All of our Jordan Members have a role in developing and implementing on-campus programs. In addition to these programs, we also administer a number of international travel and research opportunities. As a member, you will have the opportunity to learn more about the duties of leadership in each one of these subcommittees. Each member is expected to assist with a subcommittee of his/her choice, in addition to his/her programming work. If you have any other questions please call the Jordan Office at 845-8770 or e-mail the Jordan Chair at jj-chair@msc.tamu.edu. Please indicate your interest in the following subcommittees, ranking them 1-3, 1 being the greatest interest (information about each subcommittee is included at the end of this application):

_____ DEVELOPMENT

_____ INTERNATIONAL SERVICE PROGRAM

_____ L.T. JORDAN FELLOWS

_____ INTERNSHIP & LIVING ABROAD PROGRAM

_____ INTERNATIONAL

_____ GREECE LEADERSHIP PROGRAM.

_____ EDUCATION OUTREACH

_____ ON-CAMPUS PROGRAMS

_____ MARKETING

_____ SOCIAL

Please answer the following questions on a separate sheet(s) of paper and attach it to your application. (Put your name on all attached sheets.)

1. How do you feel the MSC L.T. Jordan Institute can help you to develop as an individual, and how can you contribute to the committee's strength and development?
2. How did you find out about the MSC L.T. Jordan Institute?
3. List all other activities (past and present) at Texas A&M, in high school, in the community or at your church in which you are involved, as well as executive positions or membership in other organizations for which you are currently applying. (You may attach a resume in response to this question.)
4. What types of on-campus programs would you be interested in seeing the Jordan Institute sponsor? Please give a few specific examples.
5. What subcommittees (at least two) are you the most interested in and why?

IMPORTANT: Applications are due **Wednesday, September 16th, 2009 by 5:00 PM** and should be turned in to the Jordan Office (2nd floor of Koldus, Student Programs Office Room 233, office to the right, at the end of the hall). **Make sure your bio data and release forms are attached. TO ACCESS BIO DATA SHEETS, GO TO <http://www.msc.tamu.edu/spo/apply>, follow the link on part 2, fill out the form, and print the resulting sheet. TO ACCESS THE RELEASE FORM GO TO <http://www.msc.tamu.edu/spo/apply> and click on the link on the right side of the page. When you turn in your application you will be asked to sign up for an interview time.**

Annual membership dues are \$30.00 per member, and will be due in the Fall by **October 6 at 5:00 PM**. The money will be used for member T-shirts, retreats, and trips for committee members, as well as to provide food at committee functions. General committee meetings are held every other Tuesday in Rudder 407, beginning Tuesday, September 22, 2009. **THANK YOU FOR APPLYING!**

L.T. Jordan Institute Subcommittees

The **International Service Program** is a subcommittee that organizes and oversees Jordan's program in the Dominican Republic, Honduras, and Guatemala. Each program is devoted to public service, in addition to a bilingual education focus in Honduras. Members of this subcommittee play a vital role in shaping every aspect of this program, from working with other academic bodies on campus to selection and orientation of program participants. This is one of Jordan's newest programs. **Members of this committee are not allowed to apply for the International Service Program during their time on the ISP subcommittee, but may apply for any other Jordan-sponsored travel program.** Duties of this subcommittee would include:

- Developing the program with input of faculty, administration, and non-governmental organizations in the Dominican Republic, Honduras, and Guatemala
- Coordinating marketing the program to prospective applicants
- Reviewing applications, conducting interviews, and selecting participants
- Planning in the orientation and training process for participants
- Helping with fundraising for the program, including grant writing and meeting with potential donors

The **L.T. Jordan Fellows Program** is the Jordan Institute's oldest program. It allows students involved in research to travel abroad to pursue their research interests. Duties of this subcommittee would include:

- Marketing the program to prospective applicants
- Reviewing applications, conducting interviews, and selecting participants
- Planning the annual Jordan Fellows Banquet
- Work with Fellows to plan their presentations for the University and B/CS community

The **International Educational Outreach** program is an exciting program that works with the TAMU International Students' Association and other organizations on campus to provide information and presentations about other cultures to students in the Bryan and College Station school districts. Members of this subcommittee work with teachers and school staff to plan events, and then work at the events to ensure that they go smoothly. This performance-based program would highlight a variety of cultures and present information about different ideas and customs from around the world in a way that children can understand. Duties of the committee would include:

- Working with teachers and school staff to schedule events
- Finding and contacting internationally-minded organizations to give presentations
- Helping to run events in the schools
- Working with children to encourage understanding of different cultures
- Marketing the program to schools in the Bryan/College Station area

The **Internship and Living Abroad Program (ILAP)** is one of Jordan's most successful programs. Each summer, Jordan sends about ten students each to the Dominican Republic, England, Singapore, China, and Spain. Students are involved in selecting participants and helping them prepare for these trips. **Members of this committee are not allowed to apply for any ILAP program during their time in service to the ILAP committee, although they may apply for other Jordan-sponsored travel programs.** Duties of the committee would include:

- Marketing the program to prospective applicants
- Reviewing applications, conducting interviews, and selecting participants
- Coordinating the orientation process for participants
- Planning for the future expansion of the ILAP program

The **Greece Leadership Program** is a program that will send approximately 20 Texas A&M Sophomores to Greece to learn about the history and culture of Greece as well as ways to increase leadership and involvement on campus. This is Jordan's newest program and members in this committee will play key roles in the planning and development of this program. Duties of a committee include:

- Creating and giving presentations for potential donors
- Helping with finding donors and funding
- Reviewing applications, conducting interviews, and selecting participants
- Determining selection process for student leaders

- Coordinating marketing for the program to students

The **On-Campus Programming** committee is charged with planning on-campus performance and lecture programs. The programs provided on campus are an important part of Jordan's mission; therefore, we strive to develop programs of high quality that will engage a significant part of the student body and surrounding community. Duties of the committee would include:

- Creation of new programming ideas
- Coordinating the necessary elements for successful programs
- Marketing the programs around campus through a variety of mediums

The **Development** committee is charged with finding funds to allow Jordan to support its new programs. Jordan is currently raising funds for its new international programs, which need sizeable financial resources to continue their growth. This is one of Jordan's key need areas, and members of this committee will play a major role in determining Jordan's role in the future. Duties of a committee would include:

- Finding and meeting with potential donors
- Writing grants for Jordan programs to submit to foundations
- Working with the MSC Development Team to procure long-term financial gifts
- Planning new Jordan programs and priorities
- Training new Jordan members in development matters
- Developing an annual newsletter to be sent to current and former organization members

The **Marketing** committee is responsible for advertising the programs of the Jordan Institute to the Texas A&M campus and surrounding community. Both our on-campus and travel programs benefit from effective marketing and it is important that our organization target certain eligible groups within the student body as well as enhance a general recognition for all of the exciting opportunities that are available to students as a member of the Jordan Institute. Duties of the Marketing committee would include:

- Brainstorming effective marketing strategies for both on-campus, travel, and community programs
- Production of all the advertising material of the organization, including flyers, posters, banners, and screensavers for both on-campus and travel programs.

The **Social** committee is responsible for planning and organizing all general committee member meetings, and for planning the fall and spring retreats. This committee also arranges monthly socials for L.T. Jordan directors and members, which should include volunteering in the local community.

- Brainstorming fun games and activities that engage members, while reinforcing mission of international awareness
- Contacting all speakers for general committee member meetings, and dispersing information to members in preparation for these meetings
- Involving L.T. Jordan in the Bryan/College Station community and ensuring our presence at all international events around the area