

**MSC L.T. JORDAN INSTITUTE FOR INTERNATIONAL AWARENESS
INTERNSHIP AND LIVING IN THE USA PROGRAM
2008 - 2009**

PURPOSE

The purpose of the MSC L.T. Jordan Institute for International Awareness Internship and Living in the USA Program is to provide an opportunity for Texas A&M University International students to actively participate in American culture by living and working for ten weeks in the USA. The program includes a fully compensated internship at Chevron Corporation in Houston, Texas.

THE PROGRAM

The MSC L.T. Jordan Institute shall arrange:

1. Cross-cultural orientation to customs, society, and government of the host state during the spring semester of each year, prior to participants' departure.
2. The Internship and Living in the USA Program is concurrent with the TAMU summer school sessions. These programs will begin in mid May and last through late August.

ELIGIBILITY

1. Currently enrolled Texas A&M University international undergraduate and graduate Business and Engineering students with a GPR of at least 3.0 are eligible to apply. ***Students graduating prior to program's departure are ineligible to participate in the program.***
2. Students must have a demonstrated ability to function effectively in a cross-cultural environment and to uphold the image of TAMU as a world-class university.
3. MSC L.T. Jordan Institute reserves the right to deny acceptance to applicants who have been convicted of any felony or other crimes.
4. Upon selection as a participant, the student must complete a contract and release form, which includes all rules, regulations, and requirements.
5. J-1 or F-1 Visa Status.
6. Students must have medical insurance to participate in this program.

PROCESS

1. Applications are due by 5:00 p.m. on Monday, February 16, 2009. One reference form from a professor in your field of study or someone who knows your academic performance is required to be sent to the L.T. Jordan Institute Office, Room 223I in the MSC, as well as the names and phone numbers of two other individuals who may be contacted if needed. **PLEASE BE SURE TO SUBMIT YOUR APPLICATION BY EMAIL TO galjour@mscc.tamu.edu.**
2. For further information about the Internship Program and informational meetings, please come by the Jordan Institute office, call 845-8770, or e-mail ji-chair@msc.tamu.edu.
3. Applications will be screened by the Internship and Living Abroad Programs Selection Committee to narrow the number of candidates for the interview process. Those applicants selected for the interview will be contacted to sign up for an interview time.
4. Interviews will be conducted by a Chevron representative.
5. Applicants shall be notified of the interview outcome by email within five working days of the final interview.

PERSONAL DATA SHEET

**For MSC L.T. Jordan Institute for International Awareness
2008-2009 INTERNSHIP & LIVING IN THE USA PROGRAM APPLICANTS**

PLEASE TYPE

1) Name Mr./Ms. _____
(Last) (First) (Middle or Maiden) (Preferred)

2) Local Address _____
(Street or Residence Hall) (City and Zip Code) (Phone)

3) Permanent Address _____
(Street) (City)

(State) (Zip Code) (Phone)

4) Date of Birth _____ 5) Place of Birth _____ 6) Gender _____

7) Classification _____ 8) Major _____ 9) Minor _____

10) Expected graduation date (Month and Year) _____

11) Last five digits of your ID# _____

12) E-mail address _____

13) How did you hear about Internship and Living in the USA Program? _____

I hereby acknowledge that the information stated in the 2008-2009 Internship and Living in the USA Application is true to the best of my knowledge and give my permission for an authorized MSC staff member to verify my GPR and check my criminal record.

Date: _____ Signature of Applicant: _____

**MSC L.T. Jordan Institute for International Awareness
2008-2009 INTERNSHIP & LIVING IN THE USA PROGRAM APPLICATION**

1) Is your GPR at least a 3.0?

YES NO

2) EDUCATION

List all colleges or universities attended. (Freshmen: list name & address of high school.)

<u>Institution/City & State</u>	<u>Dates Attended</u>		<u>Degree obtained/yr.</u>	<u>Major</u>
	<u>From</u>	<u>To</u>		

3) HONORS, EXTRACURRICULAR ACTIVITIES (INCLUDING OFFICES HELD), AND EMPLOYMENT (PLEASE LIMIT TO SPACE PROVIDED)

4) REFERENCES

Please include one completed recommendation form filled out by a professor in your field of study or someone who knows your academic or work performance. List him or her below, along with two other individuals who may be contacted in order to comment on your strengths as an applicant for this program. References should come from Texas A&M University Faculty or Staff members, advisers, employers, or other individuals who know you well on a professional basis.

Name	Title	Relation to Applicant	Phone #
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- a) _____
- b) _____
- c) _____

